



Government of West Bengal
Office of the Principal
Maharaja Jitendra Narayan Medical College & Hospital
(Previously Cooch Behar Govt. Medical College & Hospital)
Vivekananda Street, Pilkhana, Cooch Behar- 736101
Email- mjnmch@gmail.com, Website- www.mjnmch.ac.in

NIT No. : 851/PRIN/MJNMCH

Dated, Cooch Behar, the 27/05/2022

ELECTRONIC TENDER (e-Tender) NOTICE

An e-Tender is invited for supply of 1) "Mortuary Cooler with arrangement to keep 16 bodies", 2) "Embalming Machine" & 3) "Microtomes, Rotary" (Specifications Attached in Schedule-1) from the Reputed Firms/Agencies/Individuals (Experienced) by the Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar.

Intended bidders are requested to submit their bids through e-tender Portal (www.wbtenders.gov.in) following by the terms & conditions of this NIT and as per the date schedule mentioned below:

The Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar having its office at Vivekananda Street, Pilkhana, P.O. & Dist.- Cooch Behar, Pin- 736101 is inviting e-Tender in Two Bid System for supply & installation of 1) "Mortuary Cooler with arrangement to keep 16 bodies", 2) "Embalming Machine" & 3) "Microtomes, Rotary". The rate is to be quoted item wise as per BOQ.

Sl. No.	Particulars	Quantity(s)	EMD Amount
1	Mortuary Cooler with arrangement to keep 16 bodies	01 (One)	Rs. 74,000/-
2	Embalming Machine	03 (Three)	
3	Microtomes, Rotary	01 (One)	

The intending bidder will have to deposit Earnest Money through the portal i.e. online and the copy of the receipt is to be given with the Technical Bid.

General Instructions:

The intending bidder may download the bid documents free of cost from www.wbtenders.gov.in and Tender Notice from www.wbhealth.gov.in / www.coochbehar.gov.in.

• **Time Schedules for the tender**

Sl. No.	Particulars	Date(s)
1	Date of uploading of Tender, Documents (online) from this end.	30/05/2022
2	Online Document Download start date	01/06/2022 1:00 PM
3	Online document Download End Date	09/06/2022 5:00 PM
4	Bid submission start date	01/06/2022 1:00 pm
5	Pre-bid meeting to be held at Office of the Principal, MJNMCH, Cooch Behar	02/06/2022 12:00 PM
6	Bid submission End date	14/06/2022 5:00 PM
7	Technical Bid opening date	17/06/2022 1:00 pm
8	Financial Bid opening date	Will be notified later

TECHNICAL PROPOSAL:

i. *Statutory Cover shall contain the following documents:*

a. **Tender Application Form:**

To,
The Principal,
MUN Medical College & Hospital, Cooch Behar.

Ref: Your e-tender document No.

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number....., dated..... (if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of 9authorized person to sign bid for and on behalf of Bidder)

b. All Technical Documents

ii. Non Statutory Cover will contain the following documents-

Sl. No.	Category Name	Details
1.	Certificate(s)	1. PAN, IT returns of Last Two F.Y. 2. Professional Tax Registration Certificate/ and deposited. 3. Challan for GST Registration along with copy of return filed for the last quarter.
2.	Company Detail(s)	1. Certificate of Incorporation/ Partnership Deed (*WA) 2. Updated Trade License/Enlistment of similar trade from the concerned authority. 3. Power of Attorney in favour of signatory of bid.(*WA)
3.	Credential	1. The Bidder should have Credential for supply of similar equipment minimum amounting Rs. 14, 80,000/- in single supply Order in any Government Hospital. 2. Copy of Work Order and Payment Certificate of Purchaser is to be enclosed.
4.	Declaration	Audited Balance Sheet & Profit & Loss A/c of last 2 years.
5.	EMD	Earnest Money as specified above is to be deposited online.

N.B.: It is the responsibility of bidder to go through the e-tender document to ensure furnishing of all required documents in addition to above, if any.

• **FINANCIAL PROPOSAL:**

• **Opening of Tender**

The purchaser will open the bids after the specified date and time as indicated in the NIT. Authorized representatives of the bidders may attend the tender opening. The EMD for the said tender shall be evaluated first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

• **Opening of Technical Proposals:**

Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs). In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL, BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the Committee will examine the original documents as they are uploaded as e- tender documents. The date & time of such examination of documents will be notified later. If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

- The e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason at any stage of this e-tender process without assigning any reason.

• **TERMS & CONDITIONS:**

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender of any part of the tender without assigning any reason whatsoever.
2. All bid documents (technical) should be signed/self-attested with seal by the bidder(s) in all pages.
3. Incomplete or bid with insufficient documents required for this NIT will be rejected.
4. The successful bidder will be required to deposit 5% of the work value for each Machine as security deposit 5% of the total order value as the Security Deposit
5. Bidders must attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries/ clarification. No queries /clarification will be entertained after opening of Technical Bid thereof. Bidder(s) also may remain present at the time of opening of technical bid.
6. The authority will check or test the quality of the Items of each part before finalization of Financial Bid. If any deviation found according to the specification, the authority has every right to cancel the total/part of the tender with forfeiting the security money & EMD.
7. The final amount reflects in the financial bid by the bidder(s) will be treated as inclusive of all taxes (direct or indirect) and all charges like cost of material, printing, all incidental charges, fitting, delivery etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
8. The applying Agency/Firm must be registered with PAN, I. Tax, IT return, & P.Tax of current validity.
9. The price is to be quoted in INR only including cost of insurance, entry tax, packaging, forwarding, delivery charges, clearing charges and installation of the new instrument. The basic rate should be furnished inclusive of Transportation Cost, Insurance, Testing Charges and Incidental Charges etc. but excluding Excise Duty and cess etc. which should be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS is to be mentioned in the appropriate Column of the template for Bill of Quantities.
10. The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder.
11. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.
12. The rate should be quoted in Indian Rupees for a particular brand or model / model no. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, model no. etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' should be furnished.
13. The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system for at least five years on a continuing basis. However, this does not relieve the supplier of any warranty obligations under the contract.

14. The machine/Instrument should be covered by free on-site comprehensive Warranty for at least two year after successful completion of installation. The tenderers are to quote for 3(there) years' comprehensive on-site warranty of entire system (including all spares & labour) after the date of completion of free warranty period. The CAMC charges for additional 3 years to be quoted in the BOQ should be in accordance with extant Govt. rules in this regard. (i) All faults appearing and their rectification shall be periodically advised to the Principal, MJNMCH, Cooch Behar, the period being not more than two weeks. (ii) Any lacuna or lacunae noticed in the functioning of the installation as a result of any design feature shall be rectified by the supplier free of cost within 72 hours of call log.

15. After sales service must be provided by the supplier, during and after warranty period of the equipment. Selected vendor will remain liable to attract penalty for violation of machine downtime as per agreement. The selected vendor or his authorized servicemen has to attend the machine within 72hours of Call Log.

16. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. (i) The installation, testing and commissioning of the proposed system shall be completed in accordance with the order. (ii). All items are to be delivered within four weeks from the date of placement of order. Iv. In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub-distributor authorization by distributor will not be accepted at all.**

17. **PENALTY FOR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS:** If during the tender process or at any stage during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, forfeiture of Performance Bank Guarantee if enlisted as a supplier.

18. Before submitting the tender, the intending tenderers should thoroughly get acquainted themselves with the proposed supply and installation by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

19. **Only Manufacturers or authorized distributors are eligible for quoting.** The price is to be quoted in Indian Rupees including cost of insurance, packing, forwarding, freight charges, clearing charges and installation of the new instrument and exclusive of all taxes which are to be quoted separately in the BOQ. Agency commission is not permissible.

20. Copy of agreement between the manufacturer and the Distributor should be submitted (where bid is submitted by distributor)

- a. Application in the prescribed format, duly filled in & signed in, should be submitted
- b. Authorization letter of signatory from Company should be submitted

21. **Company details -**

- i. Certificate of country of origin
- ii. Registration with Registrar of Companies
- iii. Manufacturing License
- iv. Import License with validity (for importers)
- v. Manufacturer's guarantee (in case of distributors, to be obtained from manufacturer)

22. Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be done.

23. After evaluation of technical bids, the financial bid of technically eligible/qualified bidders will be opened and finalized.

4. Before finalization of Finance Bid, samples are to be placed before the tender selection committee for verification & further process of Financial Bid.

• **WITHDRAWAL /CANCELLATION:**

The authority reserves the right to withdraw or add any item from the Tender at any stage. The selection of such item, if already made in favour of any the Tender shall be treated as cancelled. The authority reserves the right to reject or accept any Bidder or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of Tender or any revision after submission of Tender by the Bidder will not be allowed. The authority reserves the right to accept or reject any tender in part or in full, without assigning any reason.


- The Tender Selection Committee reserves the right to cancel or accept a part or whole of a tender without assigning any reason there off.

Enclose. SCHEDULE - 1


NIT No. : 851 /PRIN/MJNMCH

Copy for information and necessary action to:

1. The Director of Medical Education, West Bengal, Swasthya Bhawan, Kolkata - 700 091.
2. The Sabhadhipati, Cooch-Behar Zilla Parishad, Cooch Behar.
3. The District Magistrate, Cooch Behar.
4. The MSVP, MJN MCH, Cooch Behar.
5. The CMOH, Cooch Behar
6. The Sub-Divisional Officer, Cooch Behar (Sadar).
7. The Accounts Officer, MJN MC, Cooch Behar.
8. DIO, NIC, Cooch Behar for web posting.
9. IT Cell, Swasthya Bhawan for web posting.
10. Notice Board of this office.
11. Guard File.


Principal
MJN Medical College & Hospital
Cooch Behar

Dated, Cooch Behar, the 27/05/2022


Principal
MJN Medical College & Hospital
Cooch Behar

Schedule - I

Name of the Discipline: ANATOMY

Sl. No.	Name of the Equipments (Item)	Specification	Qty.
1	Mortuary cooler with arrangement to keep 16 bodies	<p>Temperature Range : 2 °C to 8 °C / -10 °C to -20 °C Temperature Control : Digital Micro-processor Temperature Display : LED / LCD Display Construction : G.I Sheet / M.S / 304 Stainless Steel Insulation : High Grade Poly Urethane Doors : Made of Steel Sheets w/ Magnetic Gasket & External Lock Trolleys : Made of Steel and sliding on telescopic rails Compressor : ISI Marked & CFC Free Defrosting Type : Automatic Evaporator : Internal evaporator system Forced draught Internal drainage : Yes Integral temp gauge : Yes Refrigeration System : Air cooled Hermetically sealed Air Circulation : Forced Air Circulation Alarm : High / Low alarm system Internal Lighting : Waterproof fluorescent ceiling lamps Locking System : Standard Key Locks Power Supply : 220 Volts / 50 Hz Essentials : User & Technical Manual, Optional Accessories : Caters, Stabilizer, Loading Trolley, Instrument Trolley, Data Logger, Temperature Chart Recorder, Authorization Certificate</p>	1
2	Embalming Machine	<ul style="list-style-type: none"> • The body of the Embalming Machine (Cadaverous Injector) machine is made of Stainless Steel. • For injecting formaldehyde solution in cadaverous at much higher speed than normal gravity process. • Unit is fully covered & mounted on a portable trolley having four castor wheels for easy movement. • Unit consists of one air compressor which is connected with a stainless steel tank of 10 liters capacity meant for storing and injecting the solution. • Incorporated with latest Reciprocatory pressuring unit for efficient performance. • The machine is Completely Noiseless and Vibration free which justifies the Superiority of our machine from the other brands available. • Tank is fitted with a safety valve, pressure gauge and rubber tubing having provision for injection. • Supplied complete with electric cord, plug and suitable to work on 220 volts, 1ph 50 Hz. • Preferably 1HP motor. • To be supplied with a manual device 	3
3	Microtomes, rotary	<p>Section settings and adjustments for the Microtome: Section thickness indication: visual display Range of section thickness: 1 - 60µm Increments: from 1 - 10µm in 1µm steps from 10-20µm in 2µm steps from 20-60µm in 5µm steps</p>	1