



GOVERNMENT OF WEST BENGAL
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL
SILVER JUBILEE ROAD, COOCH BEHAR - 736101
Tel: 03582-222171; Email - msvpcoochbehargmch@gmail.com

No:-

Date : 05.04.2023

QUOTATION NOTICE


Sealed quotations are hereby invited by the Medical Superintendent cum vice principal , Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar, from the reputed Firm/ Manufacturer Company for supply & Fixing of below mentioned Contingency Item for hospital uses

S.L.No.	Name of Item
1	Printer Cartridge HP Laser Jet 88A
2	Xerox Paper A4 70GSM
3	Leather Binding Register No.20
4	Binding Register No.10
5	Wiper
6	Harpick
7	Cloth for wall Cleaning
8	Printer Cartridge HP Laser Jet -2612A
9	Cover File
10	Punching machine
11	Tag

The quotation papers must be submitted in the "TENDER BOX" from 06/04/2023 to 13/04/2023 (except Sundays & Holidays) between 10.00 AM to 4.00 PM to the office of the undersigned. The said quotation papers will be opened on 14/04/2023 at 3.00 at the office of the Medical Superintendent cum Vice principal.

Terms & Conditions:-

1. The quotation shall have to quote the offer rate of the item in figure and words clearly on an official pad, addressing to the Medical Superintendent cum vice Principal , M.J.N. Medical College & Hospital , Cooch Behar in their letter head pad.
2. Rate should be quoted, clearly mentioning all type of charges/ GST applicable etc. per unit as specified in above.
3. All the valid papers must be submitted along with quotation i.e . Copy of Pen Card/ Trade Licence/ GSTIN certificate/ Income Tax- Certificate.
4. The supply order will be given to the successful bidder as selected by the selection committee and supply & fixing should be mode within 7 (seven) days from the date of issue of the supply order.
5. The Selected party/Firm will be fully responsible for supply and installation of the items of MJN Medical College & Hospital.
6. The bidders should have the experience of supplying such items at Govt. Offices/ Hospital.
7. It may also be noted that in case the quality of items to be supplied is not up to the mark in the opinion of the hospital authority, the supplier will be bound to the back the same without any claim and dispute etc. and the decision taken by the hospital authority shall be final and binding on the supplier.
8. The selection committee has the right to accept or reject any quotation without arising any reason.
9. Intending quotationers may please note that no change in the quotation , once submitted, shall be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.



Medical Superintendent cum vice Pprincipal
M. J. N. Medical College & Hospital
Cooch Behar

Memo No: 1176 /1(9)/MSVP/MJNMC&H/2023

Copy forwarded for information & necessary action :-

1. The Sabhadhipati, Cooch Behar Zilla Parishad.
2. The District Magistrate, Cooch Behar
3. The Principal, MJNMC, Cooch Behar Sadar.
4. The SDO, Sadar, Cooch Behar Sadar.
5. The Chairman, Cooch Behar Municipality.
6. The Accounts Officer, MJNMC, Cooch Behar.
7. The D.I.O., NIC, Cooch Behar with the request to upload in website.
8. Notice Board of his hospital.
9. Office file.

Dated: 05/04/2023


Medical Superintendent cum Vice Principal
M. J. N. Medical College & Hospital
Cooch Behar