



Government of West Bengal
OFFICE OF THE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL
Vivekananda Street, Pilkhana, Cooch Behar-736101

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Memo No: MJNMC/Prin/Acc/210/2023

Dated, Cooch Behar the 14th July 2023

QUOTATION NOTICE

Sealed Quotation is hereby invited from reputed firm/agency for supply of below mentioned items for the Maharaja Jitendra Narayan Medical College, Cooch Behar. Interested parties are requested to submit their quotation addressing to the Principal; MJNMCH, Cooch Behar.

- **Detailed List is attached in Annexure - I**

Last date of submission of quotation is 22/07/2023 before 2:00 PM. Photocopy of Trade License, Last Income Tax Return (FY 2021-22), and PAN Card & GST No. must be submitted with the quotation document. Quotation will be opened on 24/07/2023 at 1:00 PM in the chamber of the undersigned.

Terms & Conditions:-

1. The quotation shall have to quote the offer rate of the item in figure and words clearly on an official pad, addressing to Principal, M.J.N. Medical College, Cooch Behar in their letter head pad.
2. Rate should be quoted, inclusive of all type of charges/GST etc. per unit as specified in above.
3. The supply order will be given to the successful bidder as selected by the selection committee and supply should be made within 15(fifteen) days from the date of issue of the supply order.
4. The selected party/Firm will be fully responsible for supply and installation of the items to MJN Medical College & Hospital.
5. It may also be noted that in case the quality of items to be supplied is not up to the mark in the opinion of the authority, the supplier will be bound to take back the same without any claim and dispute etc. and the decision taken by the authority shall be final and binding on the supplier.
6. The selection committee has the right to accept or reject any quotation without arising any reason.
7. Intending bidder may please note that no change in the quotation, once submitted, shall be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.

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Copy forwarded for information and with the request to hanging the same in the notice board:-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar.
2. The District Magistrate, Cooch Behar.
3. The MSVP, MJNMCH, Cooch Behar.
4. The Chairman, Cooch Behar Municipality, Cooch Behar.
5. The DIO, NIC, Cooch Behar with request to upload in the district website.
6. The Accounts Officer, MJNMCH, Cooch Behar.
7. The IT Cell, MJNMCH, Cooch Behar with request to upload in the college website.
8. The Notice Board of this office.
9. Office file


Principal
14/07/2023


MJNMCH, Cooch Behar & Hospital
Cooch Behar-736101 (W.B.)


Principal
14/07/2023

MJNMCH, Cooch Behar
Principal
M.J.N. Medical College & Hospital
Cooch Behar-736101 (W.B.)

ANNEXURE – I

Sl. No.	Name of the Item	Minimum Specification	Unit	Rate
1	Anti Virus	Brand: Quick Heal Total Security	10 User for 3 years	<i>Should be quoted here</i>


Principal 14/07/22

MJN Medical College & Hospital


Cooch Behar
M.J.N. Medical College & Hospital
Cooch Behar- 736101 (W.B.)