



**Government of West Bengal**  
**Office of the Medical Superintendent cum Vice Principal**  
**Maharaja Jitendra Narayan Medical College & Hospital**  
**Silver Jubilee Road, Cooch Behar**

**Memo No. - 2509**

**Dated, Cooch Behar, the 22/10/2021**

**Quotation Notice**

Sealed Quotations are invited from bonafied Agency/Individual/Firm having past experience in similar nature of business for printing of different formats under “ National Haemoglobinopathies Control Programme “ for MJN Medical College & Hospital, Cooch Behar:-

Printing Items	Specification
1. Consent Form : Screening Format :	- Single side printing - A4, 90 GSM Paper, Both side printing
2. Identity Card for Thalassaemia :	Size- 12 X 14.5 cm, 230 GSM SS Board, 4 Pages, map litho paper, both side multicolour printing. Outer side lamination with 1 fold, CFC box delivery
3. Test Report Cards : Normal Person- Green Card Thalassaemia Patients- Red Card Carriers- Yellow Card	8.5 X 11 inch (in computer it is in-built size), both side multicolour printing 130 GSM M/L paper Loose cards, CFC box delivery.
4. Case Report card for Thalassaemia :	File Size: A4, Sheet Size 8.5 X 11.75 inches, 19 sheets, combination of double punch transparent plastic file and inserted punched sheet, as an individual set. Printable Sheet- 1+18 1 <sup>st</sup> sheet one side colour printing & 18 sheets one side 1 colour (black & white) printing, paper- 80 GSM M/L paper. Binding- Insertion of Punched sheets in double punch transparent plastic file to make an individual set, delivery in CFC box.
6. Identity Card for Haemophilia :	Size- 12 X 14.5 cm, 230 GSM SS Board, 4 Pages, map litho paper, both side multicolour printing. Outer side lamination with 1 fold, CFC box delivery.
7. Case Report card for Haemophilia :	File Size-A4, sheet size- 8.5 X 11 inches, 9 sheets, combination of double punch transparent plastic file and inserted punched sheet, as an individual set. Printable sheet- 1+8 1 <sup>st</sup> sheet one side colour printing & 8 sheets one side black & white printing, Paper- 80GSM, M/L paper. Binding- Insertion of punched sheets in double punch transparent plastic file to make an individual set, delivery in CFC box.

The Quotation papers must be submitted in Tender Box from 22/10/2021(except Sundays & Holidays) to 29/10/2021 between 10.00 AM to 3.00 PM to the office of the undersigned. The said quotation papers will be opened on 29/10/2021 at 4 PM at the office of the Medical Superintendent cum Vice Principal.

**Terms & Conditions:-**

1. Price quoted should be quoted of each item/pc inclusive of all taxes & charges of delivery at the said destination. No separate delivery charges will be paid.
2. Each bidder shall submit only one quotation.
3. Supplies are to be made to the under mentioned destination within the stipulated period from the date of issues of work/ supply order.
4. Items to be supplied must conform to the specimen copy of the item as available to the office of the undersigned. If any deviation is found, the department reserves the right to reject the materials at its sole discretion.
5. The department reserves the right to reject any or all the quotations at its shown discretion without assigning any reason thereof.

6. The rate should be quoted in Indian Rupees (both in words and figures) only. Corrections, if any, shall be made by crossing out and rewriting with proper attestation.
7. Self attested copies of valid IT, VAT, PT, Trade License are to be attached with the quotations.
8. Payment shall be made after receiving the goods in good condition and with requisite quality
9. The proof of the item to be printed must be shown to the office of the undersigned and get it approved before going for final production.

We look forward to receiving your quotation and thank you for your interest in this project.

**Sd/- Prof.(Dr.) Rajib Prasad**  
**Medical Superintendent cum Vice Principal**  
**MJN Medical College & Hospital**

**Dated, Cooch Behar, the 22/10/2021**

**Memo No. – 2509/6(9)**

Copy forwarded for information and necessary action to:-

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar.
2. The District Magistrate, Cooch Behar.
3. The Principal, MJNMCH, Cooch Behar with request to upload in website.
4. The Chairman, Cooch Behar Municipality.
5. The S.D.O., Cooch Behar Sadar.
6. The D.I.O., NIC, Cooch Behar with request to upload in [www.coochbehar.gov.in](http://www.coochbehar.gov.in).
7. Notice Board of this hospital.
8. Office file.



**Medical Superintendent cum Vice Principal**  
**MJN Medical College & Hospital**