



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL  
(Previously Cooch Behar Govt. Medical College & Hospital)  
Vivekananda Street, Pilkhana, Cooch Behar -736101

Tel: 75010 37888

Email: principalmjnmch@gmail.com

Web: www.mjnmch.ac.in

Memo No: MJNMC/Prin/Acc/08/2023

Date: 06/04/2023

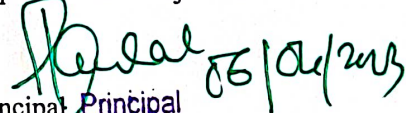
**QUOTATION NOTICE**

Sealed Quotation is hereby invited from reputed firm/agency for supply of Name List Board (Matter-1) & Name Plate (Matter-2) including installation & accessories (All the names on the Name List Board (Matter-1) must be pasted with vinyl sticker. The name of the Department and Doctors will be provided to the qualified vendor / agency by this Office) for Office and various Department of MJN Medical College & Hospital, Cooch Behar and per Name List Board & Name Plate (Design of Boards are enclosed with Annexure-I) rate including installation & accessories should be mentioned in the Financial Bid. Interested parties are requested to submit their quotation addressing to the Principal, MJN Medical College & Hospital, Cooch Behar.

Last date of submission of quotation is 18/04/2023 before 4:00pm. Photocopy of valid Trade License, Last Income Tax Return, PAN Card & GST Registration Certificate must be submitted in the quotation document. Quotation will be opened on 19/04/2023 at 12:00pm in the chamber of the undersigned.

**Terms & Conditions:-**

1. The quotation shall have to quote the offer rate of the item in figure and words clearly on an official pad, addressing to the Principal, M.J.N. Medical College & Hospital, Cooch Behar.
2. Rate should be quoted, inclusive of all type of charges/GST etc. Name List Board & Name Plate including installation & accessories as specified in above.
3. The supply order will be given to the successful bidder as selected by the selection committee and supply should be made within 15 (fifteen) days from the date of issue of the supply order.
4. The selected party/Firm will be fully responsible for supply and installation of the items to MJN Medical College & Hospital.
5. It may also be noted that in case the quality of items to be supplied is not up to the mark in the opinion of the College authority, the supplier will be bound to take back the same without any claim and dispute etc. and the decision taken by the College authority shall be final and binding on the supplier.
6. The selection committee has the right to accept or reject any quotation without arising any reason.
7. Intending Quotationer may please note that no change in the quotation, once submitted, shall be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be rejected.

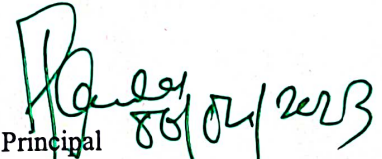
  
Principal  
M.J.N. Medical College & Hospital  
Cooch Behar - 736101 (W.B.)

Date: 06/04/2023

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Copy forwarded for information and with the request to hanging the same in the notice board:-

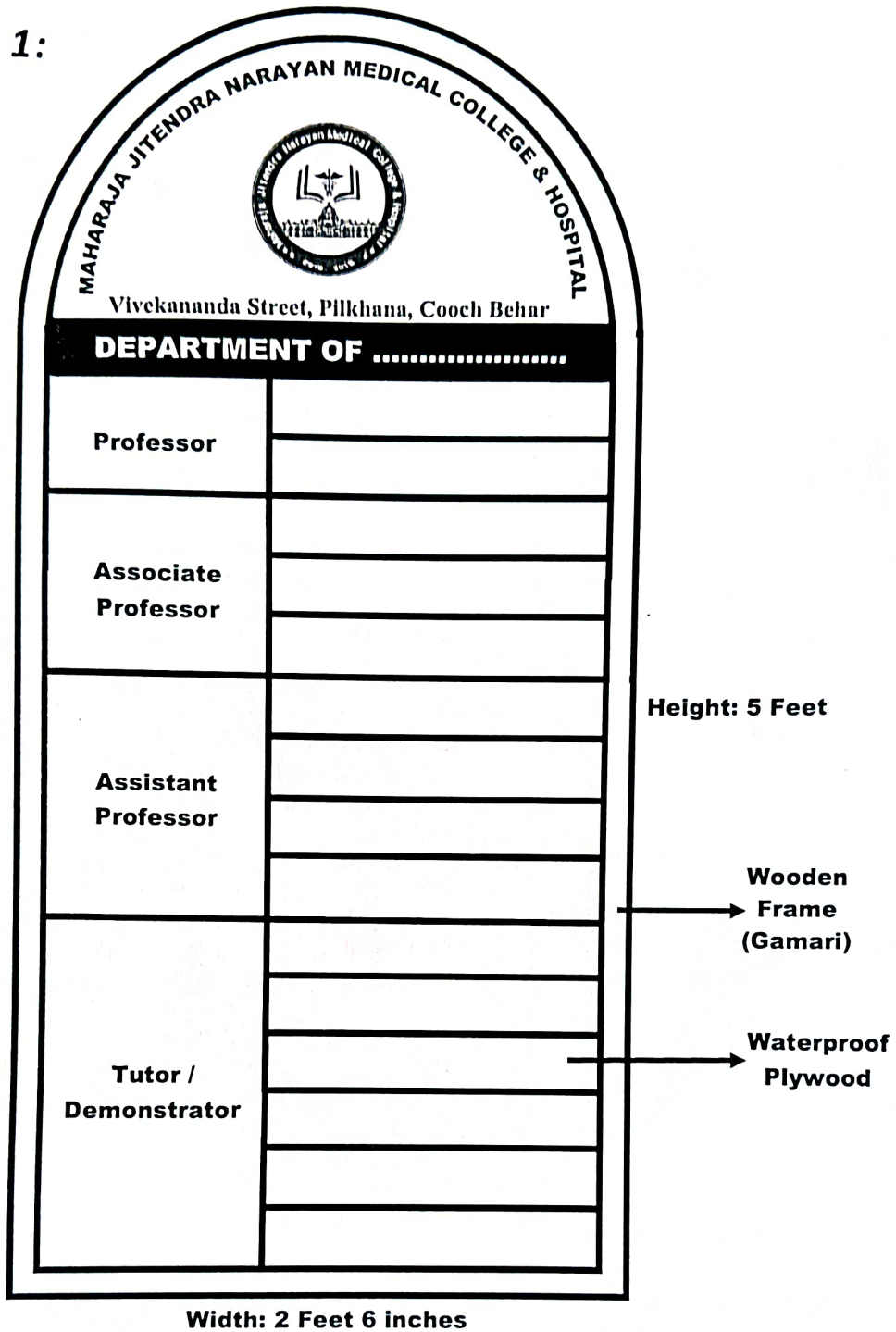
1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar.
2. The District Magistrate, Cooch Behar.
3. The MSVP, MJNMCH, Cooch Behar.
4. The Chairman, Cooch Behar Municipality, Cooch Behar.
5. The DIO, NIC, Cooch Behar with request to upload in the website.
6. The Accounts Officer, MJNMCH, Cooch Behar.
7. The IT Cell, MJNMCH, Cooch Behar with request to upload in the website.
8. The Notice Board of this office.
9. Office file.

  
Principal  
M.J.N. Medical College & Hospital  
Cooch Behar

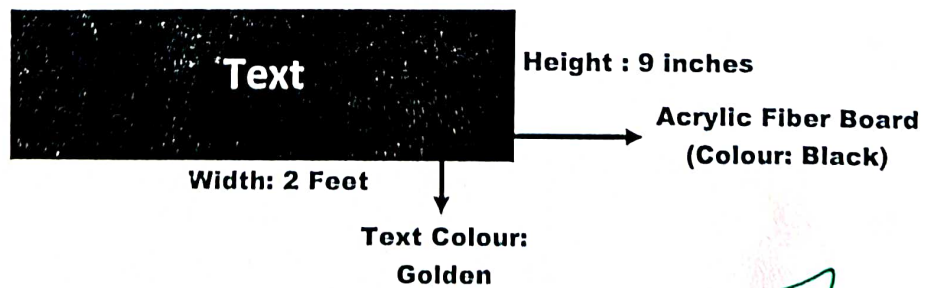
M.J.N. Medical College & Hospital  
Cooch Behar - 736101 (W.B.)

ANNEXURE - I

Matter- 1:



Matter- 2:



*[Handwritten Signature]*  
Principal  
M.J.N. Medical College & Hospita.  
Cooch Behar- 736101 (W.B.)