



Government of West Bengal  
OFFICE OF THE PRINCIPAL

**MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL**

Vivekananda Street, Pilkhana, Cooch Behar-736101

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Email: princoochbehargmch@gmail.com

Web: www.mjnmch.ac.in

Memo No: MJNMC/Prin/403/2022

Date: 03/03/2022

**QUOTATION NOTICE**


Sealed Quotation is hereby invited from reputed firm/agency for supply of below mentioned items for Maharaja Jitendra Narayan Medical College, Cooch Behar. Interested parties are requested to submit their quotation addressing to the Principal; MJNMCH, Cooch Behar.

• **Detailed List is attached in separate sheet**

Last date of submission of quotation is 11/03/2022 before 2:00 PM. Photocopy of Trade License, Last Income Tax Return, and PAN Card & GST No. must be submitted with the quotation document. Quotation will be opened on 11/03/2022 at 03:00 PM in the chamber of the undersigned.

**Terms & Conditions:-**

1. The quotation shall have to quote the offer rate of the item in figure and words clearly on an official pad, addressing to the Medical Superintendent cum Vice Principal, M.J.N. Medical College, Cooch Behar in their letter head pad.
2. Rate should be quoted, inclusive of all type of charges/GST etc. per unit as specified in above.
3. The supply order will be given to the successful bidder as selected by the selection committee and supply should be made within 5(five) days from the date of issue of the supply order.
4. The selected party/Firm will be fully responsible for supply and installation of the items to MJN Medical College.
5. It may also be noted that in case the quality of items to be supplied is not up to the mark in the opinion of the hospital authority, the supplier will be bound to take back the same without any claim and dispute etc. and the decision taken by the hospital authority shall be final and binding on the supplier.
6. The selection committee has the right to accept or reject any quotation without arising any reason.
7. Intending Quotationer may please note that no change in the quotation, once submitted, shall be entertained and quotations found incomplete, incorrect, erased, overwritten, tampered will be summarily rejected.

  
Principal

MJNMCH, Cooch Behar

Date: 03/03/2022

Memo No: MJNMC/Prin/403/2022

*Copy forwarded for information and with the request to hanging the same in the notice board:-*

1. The Sabhadhipati, Cooch Behar Zilla Parishad, Cooch Behar.
2. The District Magistrate, Cooch Behar.
3. The MSVP, MJNMCH, Cooch Behar.
4. The Chairman, Cooch Behar Municipality, Cooch Behar.
5. The DIO, NIC, Cooch Behar with request to upload in the website.
6. The Accounts Officer, MJNMCH, Cooch Behar.
7. The IT Cell, MJNMCH, Cooch Behar with request to upload in the website.
8. The Notice Board of this office.
9. Office file

  
Principal

MJNMCH, Cooch Behar

SI	Products Name	Quantity
1	Permanent Marker Pen	20pcs
2	Stepler Big Size	10pcs
3	Ball Pen (Blue)	100pcs
4	Ball Pen (Black)	100pcs
5	Ball Pen (Red)	20pcs
6	Ball Pen (Green)	20pcs
7	A4 Paper 70 GSM	200rim
8	Register Book (12 No)	24pcs
9	Register Book (20 No)	24pcs
10	Register Book (30 No)	24pcs
11	Register Book (24 No)	24pcs
12	Board Clip(Medium)	5 box
13	Tag(Big)	500 pcs
14	Board Pin	5box
15	Plastic Clear File	500pcs
16	Cover File	48pcs
17	Printer Catridge (HP M202 dw)(Original)	5
18	Printer Catridge (HP M1136 MFP)(Original)	5
19	Printer Catridge (HP M226 dw)(Original)	5
20	Printer Catridge(EPSON L 3110)(Original)	5
21	White Board Marker Pen (Green)	12pcs
22	White Board Marker Pen (Blue)	12pcs
23	White Board Marker Pen (Black)	12pcs
24	White Board Marker Pen (Red)	12pcs
25	Envelope Medium	50
26	Envelope 10x5	50
27	Envelope 11x5	50
28	Envelope A4	100
29	Envelope Legal	50
30	Carboon Paper	2 Pkt
31	Ruler (scale) 1ft.	10pcs
32	Cello Tape(Big)	12pcs
33	Jems Clip	5box
34	Double Tape	10pcs
35	Staff Attendance Register(Big)	2pcs
36	Pencil	10pcs
37	Whitener	10pcs
38	Stepler Pin 24 No	5box
39	Stepler Pin 10 No	10box
40	CD/DVD Marker	50pcs
41	Ink Pad	15pcs
42	Calculator Big	5pcs
43	Brown Paper	12pcs
44	Staff I Card	200pcs
45	Paper Weight	30pcs
46	Gala Stick	2 pkt
47	Service Book(Pre Printed)	
48	Stepler 24 No.	10pcs
49	Stepler 10 No.	10pcs
50	Battery AA	50pcs
51	Battery AAA	50pcs
52	Gum 100 ml	20pcs
53	Stamp Pad Standerd size	
54	Board Pin	
55	Student Attendance Register Book(Big)	

Sl	Products Name	Qunt.
1	Brush Normal	20pcs
2	Phenol 5ltr.	50ltr
4	Lizol 1 ltr	20ltr
6	Lizol 5ltr	50ltr
7	Brush Basin/Floor	20pcs
8	Dustbin (20ltr) with Cover	10pcs
9	Dustbin (30ltr)with Cover	10pcs
10	Dustbin (60ltr)with Cover	
11	Handwash 200ml.	20pcs
12	Bucket 20ltr.	5pcs
13	Cealing Broom	10pcs
14	Mug Plastic	10pcs
15	Harpic 1ltr.	20ltr
16	Harpic 500ml	10ltr
17	Broom Stick	10pcs
19	Coconut Stick Broom	10pcs
20	Wiper	10pcs
21	Hand Gloves	4
22	Toilet Brush	10pcs
23	Cloth Duster	200pcs
24	Mop	10pcs
25	Garbage Bag	100pcs



Principal

M.J.N. Medical College & Hospital  
Cooch Behar