



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
**MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL**  
(Previously Cooch Behar Govt. Medical College & Hospital)  
Vivekananda Street, Pilkhana, Cooch Behar-736101

Tel: 75010 37888

Email: [principalmjnmch@gmail.com](mailto:principalmjnmch@gmail.com)

Web: [www.mjnmch.ac.in](http://www.mjnmch.ac.in)

Memo No: MJNMC/Prin/379/2024

Date: 04/03/2024

**NOTICE INVITING E-TENDER**  
(Submission of Bid through NIC e-Tender portal)

E-Tender is invited for supply of Medical Consumable Items for various Departments (Specifications Attached in ANNEXURE-I) from the Reputed Firms/Agencies/Individuals by the Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar.

Intended bidders are requested to submit their bids through e-tender Portal ([www.wbtenders.gov.in](http://www.wbtenders.gov.in)) following the terms & conditions of this NIT and as per the date schedule mentioned below:

The Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar having his office at Vivekananda Street, Pilkhana, P.O. & Dist.- Cooch Behar, Pin- 736101 is inviting e-Tender in Two Bid System for supply of Medical Consumable Items. The rate is to be quoted item wise as per BOQ.

Sl. No.	Particulars	Quantity(s)	EMD Amount
1	Medical Consumable Items	As per required	Rs. 20,000/-

The intending bidder will have to deposit Earnest Money through the portal i.e. online and the copy of the receipt is to be given with the Technical Bid.

**General Instructions:**

The intending bidder may download the bid documents free of cost from [www.wbtenders.gov.in](http://www.wbtenders.gov.in) and Tender Notice from [www.wbhealth.gov.in](http://www.wbhealth.gov.in), [www.coochbehar.gov.in](http://www.coochbehar.gov.in) & [www.mjnmch.ac.in](http://www.mjnmch.ac.in)

• **Time Schedules for the tender**

Sl	Items	Date & Time
1.	Publishing of N.I.T. Documents (online) from this end	06/03/2024 at 10:00am
2.	Documents downloading (online)	06/03/2024 at 10:00am
3.	Pre Bid Meeting and workshop with the intending bidders at the Office of the Principal of MJN Medical College	12/03/2024 at 12:00pm
4.	Hosting of documents at Departmental Website <a href="http://www.wbhealth.gov.in">www.wbhealth.gov.in</a> , <a href="http://www.coochbehar.gov.in">www.coochbehar.gov.in</a> & <a href="http://www.mjnmch.ac.in">www.mjnmch.ac.in</a>	06/03/2024 at 10:00am
5.	Bid Submission starting (Online)	07/03/2024 at 10:00am
6.	Bid Submission closing (Online)	19/03/2024 at 5:00pm
7.	Bid opening (Bid A )	22/03/2024 at 10:00am
8.	Financial Bid opening (Bid B )	To be notified latter on

*Handwritten signature*

**TECHNICAL PROPOSAL:**

**i) Statutory Cover shall contain the following documents:**

**a) Tender Application Form: (Application in the letter head of the Firm / Company)**

To,  
The Principal,  
M.J.N. Medical College & Hospital,  
Cooch Behar.

Ref: Your e-tender document No. ....

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Purchase Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of 9uthorized person to sign bid for and on behalf of Bidder)





b. All Technical Documents

ii. Non Statutory Cover will contain the following documents-

Sl. No.	Category Name	Details
1.	Certificate(s)	1. PAN Card 2. IT returns of FY 2019-20, 2020-21 & 2021-22 3. Professional Tax Registration Certificate 4. GST Registration Certificate along with copy of return filed for the last quarter.
2.	Company Detail(s)	1. Certificate of Incorporation/ Partnership Deed (if applicable). 2. Updated Trade License/Enlistment of similar trade from the concerned authority. 3. Power of Attorney in favour of signatory of bid (if applicable). 4. Name(s) and address(es) with contact details (Phone No and e-mail ID) of all Proprietors/partners/directors of the bidding firm and also of the Firm.
3.	Credential	1. The Bidder must have Credential for supply of similar Medical Consumables in any Government College or Hospital. 2. Copy of Work Order and Payment Certificate of Purchaser is to be enclosed.
4.	Documents	1. Audited Balance Sheet & Profit & Loss A/c of FY 2019-20, 2020-21 & 2021-22 2. Name, Address of Banker, Account Number, IFSC Code 3. Bank Solvency Certificate Drawn from any Recognized Bank after the Publication of this notice, at least of Rs 10,00,000/-
5.	EMD	1. Earnest Money of Rs. 20,000/- (Rupees Twenty Thousand Only) must be deposited electronically (ONLINE MODE) through e-Tender portal and challan copy must be submitted in Technical Bid. 2. Documents in support of exemption claimed for EMD, if applicable.

N.B.: It is the responsibility of bidder to go through the e-tender document to ensure furnishing of all required documents in addition to above, if any.

• **FINANCIAL PROPOSAL:**

• **Opening of Tender**

The purchaser will open the bids after the specified date and time as indicated in the NIT. Authorized representatives of the bidders may attend the tender opening. The EMD for the said tender shall be evaluated first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

• **Opening of Technical Proposals:**

Technical proposals will be opened by members of the Purchase Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs).

In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL, BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the Committee will examine the original documents as they are uploaded as e- tender documents. The date & time of such examination of documents will be notified later, If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

- The Purchase Committee reserves the right to reject any application/bid without assigning any reason at any stage of this e-tender process without assigning any reason.

#### **TERMS & CONDITIONS:**

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender of any part of the tender without assigning any reason whatsoever.
2. All bid documents (technical) should be signed/self-attested with seal by the bidder(s) in all pages.
3. Incomplete or bid with insufficient documents required for this NIT will be rejected.
4. The successful bidder will be required to deposit 5% of the total order value as the Security Deposit.
5. Bidders may attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries/ clarification. No queries /clarification will be entertained after opening of Technical Bid thereof. Bidder(s) also may remain present at the time of opening of technical bid.
6. The final amount reflects in the financial bid by the bidder(s) will be treated as inclusive of all taxes (direct or indirect) and all charges like cost of material, printing, all incidental charges, fitting, delivery etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
7. The applying Agency/Firm must be registered with PAN, I. Tax, IT return, & P. Tax of current validity.
8. The price is to be quoted in INR only including cost of insurance, entry tax, packaging, forwarding, delivery charges, clearing charges. The basic rate should be furnished inclusive of Transportation Cost, Insurance, Testing Charges and Incidental Charges etc. but excluding Excise Duty and CESS etc. which should be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS is to be mentioned in the appropriate Column of the template for Bill of Quantities.
9. The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder.
10. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.
11. The rate should be quoted in Indian Rupees for a particular brand or model / model no. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, model no. etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' should be furnished.
12. The Bidder will undertake that supplies of necessary maintenance Consumable and spare parts will be made available for all items/Consumable and the complete system for at least 3 (Three) years on a continuing basis. However, this does not relieve the supplier of any warranty obligations under the contract.





13. The Consumables should be covered by free on-site comprehensive Warranty after successful delivery.
14. After sales service must be provided by the supplier, during warranty period of the Consumable.
15. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. All items are to be delivered within four weeks from the date of placement of order. In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub-distributor authorization by distributor will not be accepted at all.**
16. **PENALTY FOR FURNISHING OF FRADULENT/ MISLEADING DOCUMENTS:** If during the tender process or at any stage during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, forfeiture of Performance Bank Guarantee if enlisted as a supplier.
17. Before submitting the tender, the intending tenderers should thoroughly get acquainted themselves with the proposed supply by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.
18. **Only Manufacturers or authorized distributors are eligible for quoting.** The price is to be quoted in Indian Rupees including cost of insurance, packing, forwarding, freight charges, clearing charges and exclusive of all taxes which are to be quoted separately in the BOQ. Agency commission is not permissible.
19. Copy of agreement between the manufacturer and the Distributor should be submitted (where bid is submitted by distributor)
  - a) Application in the prescribed format, duly filled in & signed in, should be submitted
  - b) Authorization letter of signatory from Company should be submitted
20. **Company details –**
  - a) Certificate of country of origin
  - b) Registration with Registrar of Companies
  - c) Manufacturing License
  - d) Import License with validity (for importers)
  - e) Manufacturer's guarantee (in case of distributors, to be obtained from manufacturer)
21. Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be done.
22. After evaluation of technical bids, the financial bid of technically eligible/qualified bidders will be opened and finalized.
23. Before finalization of Finance Bid, samples are to be placed before the tender selection committee for verification & further process of Financial Bid.

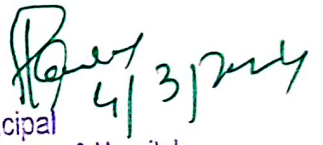


**WITHDRAWAL / CANCELLATION:**

The authority reserves the right to withdraw or add any item from the Tender at any stage. The selection of such item, if already made in favour of any the Tender shall be treated as cancelled. The authority reserves the right to reject or accept any Bidder or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of Tender or any revision after submission of Tender by the Bidder will not be allowed. The authority reserves the right to accept or reject any tender in part or in full, without assigning any reason.

- The Tender Selection Committee reserves the right to cancel or accept a part or whole of a tender without assigning any reason there off.

Enclose. ANNEXURE-I

  
Principal  
M.J.N. Medical College & Hospital  
Cooch Behar 736101 (W.B.)  
M.J.N. Medical College & Hospital  
Cooch Behar

Memo No: MJNMC/Prin/379/2024

Date: 04/03/2024

*Copy forwarded to for information & necessary action please -*

1. The Director of Medical Education, West Bengal, Swasthya Bhawan, Kolkata - 700 091
2. The Sabhadhipati, Cooch-Behar Zilla Parishad, Cooch Behar
3. The District Magistrate, Cooch Behar
4. The MSVP, MJN Medical College & Hospital, Cooch Behar
5. The CMOH, Cooch Behar
6. The Sub-Divisional Officer, Cooch Behar (Sadar)
7. The Accounts Officer, MJN Medical College & Hospital, Cooch Behar
8. DIO, NIC, Cooch Behar for web posting
9. IT Cell, Swasthya Bhawan for web posting
10. Notice Board of this office
11. Office copy.

  
Principal  
M.J.N. Medical College & Hospital  
Cooch Behar 736101 (W.B.)  
M.J.N. Medical College & Hospital  
Cooch Behar

# ANNEXURE-I

SL	Name of the Items	Department	Brand Name (if Any)	Quantity	Rate
1.	Glass Slide	Physiology			
2.	Cotton roll 400gm	Physiology			
3.	Lancet 100 Pieces	Physiology			
4.	Cover Slip	Physiology			
5.	Leishman Stain 500ml	Physiology			
6.	N/10 HCL 500ml	Physiology			
7.	Hayem's fluid 500 ml	Physiology			
8.	Buffer water 500ml	Physiology			
9.	Turk's fluid 500 ml	Physiology			
10.	ABO blood group and RH antiserum	Physiology			
11.	Filter paper	Physiology			
12.	Capillary tube	Physiology			
13.	Paraffin oil 500ml	Physiology			
14.	Tissue paper roll	Physiology			
15.	Absolute alcohol / sanitizer	Physiology			
16.	Distilled water 1ltr	Physiology			
17.	Neubauer's improved complete Haemocytometer set	Physiology			
18.	Haemoglobinometer	Physiology			
19.	Borosilicate Test tube (15ml X 100)	Biochemistry			
20.	Benedict Regent Solution	Biochemistry			
21.	Glacial Acetic acid	Biochemistry			
22.	Ammonium sulphate crystal 500gm	Biochemistry			
23.	Reagent grade ammonia solution 500 ml (Liquor Ammonia)	Biochemistry			
24.	Sodium Nitroprusside 100gm	Biochemistry			
25.	Dextrose powder 500gm	Biochemistry			
26.	Acetone solution 500ml	Biochemistry			
27.	Sulphur Powder 500gm	Biochemistry			
28.	Borosilicate glass beaker 1000ml	Biochemistry			
29.	Borosilicate glass beaker 500ml	Biochemistry			
30.	Borosilicate glass beaker 250ml	Biochemistry			
31.	Measuring Cylinder 1 lit vol	Biochemistry			
32.	Test tube holder	Biochemistry			
33.	Hydrometers, MILK	Com Med			
34.	Centrifuge clinical	Com Med			
35.	Baby weighing machine	Com Med			
36.	Harpender calipers (for skinfold thickness)	Com Med			
37.	Refrigerator additional one each at RHTC and UHTC	Com Med			
38.	Ice Lined refrigerator(I.L.R.) (at Health Centre )	Com Med			
39.	Smart T.V. at Department	Com Med			
40.	Multimedia projector with screen	Com Med			
41.	Public Address system (for field based activities)	Com Med			
42.	Public Address system for RHTC & UHTC)	Com Med			



# ANNEXURE-I

43.	Chloroscope	Com Med			
44.	Horrock's Apparatus	Com Med			
45.	MUAC tapes	Com Med			
46.	Stethoscope	Com Med			
47.	Sound Level Meter	Com Med			
48.	Water sampling bottle from any depth	Com Med			
49.	Needle shredder	Com Med			
50.	Vaccine Carrier	Com Med			
51.	Craft water testing kit	Com Med			
52.	Glucometer	Com Med			
53.	Mosquito catching kit	Com Med			
54.	Clinical thermometer	Com Med			
55.	First Aid Kit	Com Med			
56.	Otoscope	Com Med			
57.	Ophthalmoscope	Com Med			
58.	Swab stick	Pharmacology			
59.	PVC tube or wintrobe tube	Pathology			
60.	Haemoglobin estimation set (sahil's method)	Pathology			
61.	Microtome Blade (lyca)	Pathology			
62.	Glan beaker 500ml	Pathology			
63.	Glan beaker 1000ml	Pathology			
64.	Measuring flask 100ml	Pathology			
65.	Measuring flask 300ml	Pathology			
66.	Acetone 500ml	Pathology			
67.	Aluminum Tray	Pathology			
68.	Conical Flask 1000ml	Pathology			
69.	Westergreen tube (ESR tube)	Pathology			
70.	Blotting Paper	Pathology			
71.	Gloves ( 50 Pieces) Pkt	Pathology			
72.	Cotton Roll 400gm	Anatomy			
73.	Cooling Chamber	Anatomy			
74.	Trolley	Anatomy			
75.	Scalpel Blade no-24	FMT			
76.	Surgical Gloves size-6.5	FMT			
77.	Surgical Gloves size-7	FMT			
78.	Cotton gauze bleached absorbent and non sterilized (Size 18.30mtr X 91 cm)	FMT			
79.	Absorbent Cotton roll (400 gm Net )	FMT			
80.	Hand disinfectant sanitizer 100ml	FMT			
81.	Plastic Jar (Volume 1ltr)	FMT			
82.	Plastic Jar (Volume 2ltr)	FMT			
83.	Formalin Solution (40% w/v)	FMT			
84.	Phytofresh solution	FMT			
85.	Bleaching solution	FMT			
86.	Iodized Salt 1 kg	FMT			
87.	Digital balance	Microbiology			
88.	Gram stain kits (ready to use)	Microbiology			
89.	AFB ZN stain kits (ready to use)	Microbiology			
90.	KOH for Fungal wet mount	Microbiology			
91.	Lactophenol cotton blue	Microbiology			

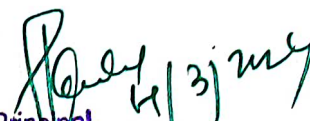


# ANNEXURE-I

92.	Methylene blue	Microbiology			
93.	Normal saline	Microbiology			
94.	Glass Petri dishes	Microbiology			
95.	Glass test tubes	Microbiology			
96.	Measuring cylinder (2 ltr)	Microbiology			
97.	Glass conical flask (1 ltr)	Microbiology			
98.	Medical flat bottle	Microbiology			
99.	Macartney bottle	Microbiology			
100.	MacConkey's agar plates	Microbiology			
101.	Blood agar plates	Microbiology			
102.	Mueller Hinton agar plates	Microbiology			
103.	Nutrient agar plates	Microbiology			
104.	Peptone water dehydrated media	Microbiology			
105.	Nutrient broth dehydrated media	Microbiology			
106.	Robertson cooked meat medium dehydrated media	Microbiology			
107.	Glycerine	Microbiology			
108.	Ph meter	Microbiology			
109.	Glass rod	Microbiology			
110.	Sabouraud dextrose agar plates	Microbiology			
111.	Glass slide	Microbiology			
112.	Cover slip	Microbiology			
113.	Bunsen burner	Microbiology			
114.	Glass marker	Microbiology			
115.	Hand lens	Microbiology			
116.	MacIntosh Fildes jar	Microbiology			
117.	Anaerobic apparatus (Gas pak)	Microbiology			
118.	Stopwatch	Microbiology			
119.	Cotton rolls	Microbiology			
120.	Tissue paper rolls	Microbiology			
121.	Swab sticks	Microbiology			
122.	Dropping bottles	Microbiology			
123.	Dispenser Dropper 2ml	Microbiology			
124.	Wash Bottles 500ml	Microbiology			
125.	Concavity Glass Slide, 1 & 3 Cavity	Microbiology			
126.	Koplin Jar	Microbiology			
127.	Staining Troughs	Microbiology			
128.	Sterilisation Indicator	Microbiology			
129.	Regent Bottles With Stopper, 2000,1000,500,250,100cc	Microbiology			
130.	Tissue Homogenizer with Pestle	Microbiology			
131.	Micrometer eyepieces	Microbiology			
132.	Micrometer stage	Microbiology			
133.	Durham's Tube	Microbiology			
134.	Glass Beads	Microbiology			
135.	Antibiotic Zone scale	Microbiology			
136.	Hand Lens	Microbiology			
137.	Cryo Marker	Microbiology			
138.	Nichrome Inoculating Loop (4 mm and 2 mm)	Microbiology			
139.	Nichrome Inoculating Wire Straight	Microbiology			

# ANNEXURE-I

140.	Nichrome Inoculating Loop (4 mm and 2 mm)	Microbiology			
141.	Nichrome Inoculating Wire Straight	Microbiology			

  
Principal  
M.J.N. Medical College & Hospital  
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