



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
MAHARAJA JITENDRA NARAYAN MEDICAL COLLEGE & HOSPITAL
(Previously Cooch Behar Govt. Medical College & Hospital)
Vivekananda Street, Pilkhana, Cooch Behar-736101



Tel: 75010 37888

Email: principalmjnmch@gmail.com

Web: www.mjnmch.ac.in

Memo No: MJNMC/Prin/2094 /2025

Date: 01/09/2025

NOTICE INVITING E-TENDER (2nd Call)

(Submission of Bid through NIC e-Tender portal)

E-Tender is invited for supply of Medical Consumable Items for various Departments (Specifications Attached in **ANNEXURE-I**) from the Reputed Firms/Agencies/Individuals by the Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar.

Intended bidders are requested to submit their bids through e-tender Portal (www.wbtenders.gov.in) following the terms & conditions of this NIT and as per the date schedule mentioned below:

The Principal, Maharaja Jitendra Narayan Medical College & Hospital, Cooch Behar having his office at Vivekananda Street, Pilkhana, P.O. & Dist.- Cooch Behar, Pin- 736101 is inviting e-Tender in Two Bid System for supply of Medical Consumable Items. The rate is to be quoted item wise as per BOQ (Quoted rate "0.00" will not be considered as Item rate).

Sl. No.	Particulars	Quantity(s)	EMD Amount
1.	Medical Consumable Items	As per required	Rs. 20,000/-

The intending bidder will have to deposit Earnest Money through the portal i.e. online and the copy of the receipt is to be given with the Technical Bid.

General Instructions:

The intending bidder may download the bid documents free of cost from www.wbtenders.gov.in and Tender Notice from www.wbhealth.gov.in, www.coochbehar.gov.in & www.mjnmch.ac.in.

• **Time Schedules for the Tender:**

Sl. No.	Particulars	Date & Time
1.	Date of publishing N.I.T. & other Documents online	02.09.2025 at 10am
2.	Online documents download start date	03.09.2025 at 10am
3.	Online documents download end date	17.09.2025 am 5pm
4.	Online Bid submission start date	03.09.2025 at 10am
5.	Pre-bid meeting to be held at Office of The Principal, MJNMCH	12.09.2025 at 2pm
6.	Online Bid Submission closing date	17.09.2025 am 5pm
7.	Online Bid opening date for Technical Proposals	20.09.2025 at 12pm
8.	Date of online uploading list for Technically Qualified Bidders	TO BE NOTIFIED LATER
9.	Date of online opening of Financial Proposal	TO BE NOTIFIED LATER

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TECHNICAL PROPOSAL:

i) Statutory Cover shall contain the following documents:

a) Tender Application Form: (Application in the letter head of the Firm / Company)

To,
The Principal,
M.J.N. Medical College & Hospital,
Cooch Behar.

Ref: Your e-tender document No.

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Purchase Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)
(Name, designation, seal of 9authorized person to sign bid for and on behalf of Bidder)

b. All Technical Documents

ii. Non Statutory Cover will contain the following documents-

Sl. No.	Category Name	Details
1.	Certificate(s)	1. PAN Card 2. IT returns of FY (FY 2021-22,2022-23,2023-24) 3. Professional Tax Registration Certificate 4. GST Registration Certificate along with copy of return filed for the last quarter.
2.	Company Detail(s)	1. Certificate of Incorporation/ Partnership Deed (if applicable). 2. Updated Trade License/Enlistment of similar trade from the concerned authority. 3. Power of Attorney in favour of signatory of bid (if applicable). 4. Name(s)and address(es)with contact details (Phone No and e-mail ID)of all Proprietors/partners/directors of the bidding firm and also of the Firm.
3.	Credential	The Bidder must have Credential for supply of Medical Equipment worth rupees 5 Lakh minimum to any Government Medical College or Hospital. Work orders without proper payment certificate will not be treated as Credential.
4.	Documents	1. Audited Balance Sheet & Profit & Loss A/c of (FY 2021-22,2022-23,2023-24) 2. Name, Address of Banker, Account Number, IFSC Code 3. Bank Solvency Certificate Drawn from any Recognized Bank after the Publication of this notice, at least of Rs 10,00,000/-
5.	EMD	1. Earnest Money of Rs. 20,000/- (Rupees Twenty Thousand Only) must be deposited electronically (ONLINE MODE) through e-Tender portal and challan copy must be submitted in Technical Bid. 2. Documents in support of exemption claimed for EMD, if applicable.

N.B.: It is the responsibility of bidder to go through the e-tender document to ensure furnishing of all required documents in addition to above, if any.

• **FINANCIAL PROPOSAL:**

• **Opening of Tender**

The purchaser will open the bids after the specified date and time as indicated in the NIT. Authorized representatives of the bidders may attend the tender opening. The EMD for the said tender shall be evaluated first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

• **Opening of Technical Proposals:**

Technical proposals will be opened by members of the Purchase Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs).

In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL,BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the Committee will examine the original documents as they are uploaded as e-tender documents. The date & time of such examination of documents will be notified later. If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

- **The Purchase Committee reserves the right to reject any application/bid without assigning any reason at any stage of this e-tender process without assigning any reason.**

TERMS & CONDITIONS:

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender of any part of the tender without assigning any reason whatsoever.
2. All bid documents (technical) should be signed/self-attested with seal by the bidder(s) in all pages.
3. Incomplete or bid with insufficient documents required for this NIT will be rejected.
4. The successful bidder will be required to deposit 5% of the total order value as the Security Deposit.
5. Bidders may attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries/ clarification. No queries /clarification will be entertained after opening of Technical Bid thereof. Bidder(s) also may remain present at the time of opening of technical bid.
6. The final amount reflects in the financial bid by the bidder(s) will be treated as inclusive of all taxes (direct or indirect) and all charges like cost of material, printing, all incidental charges, fitting, delivery etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
7. The applying Agency/Firm must be registered with PAN, I. Tax, IT return, & P.Tax of current validity.
8. The price is to be quoted in INR only including cost of insurance, entry tax, packaging, forwarding, delivery charges, clearing charges. The basic rate should be furnished inclusive of Transportation Cost, Insurance, Testing Charges and Incidental Charges etc. but excluding Excise Duty and CESS etc. which should be quoted separately in the template for Bill of Quantities (BOQ). Percentage of Excise Duty, CESS is to be mentioned in the appropriate Column of the template for Bill of Quantities.
9. The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder.
10. The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.
11. The rate should be quoted in Indian Rupees for a particular brand or model / model no. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, model no. etc. The detail information regarding the manufacturer and the item quoted in the 'Tender Form' should be furnished.
12. The Bidder will undertake that supplies of necessary maintenance Consumable and spare parts will be made available for all items/Consumable and the complete system for at least 3 (Three) years on a continuing basis. However, this does not relieve the supplier of any warranty obligations under the contract.



13. The Consumables should be covered by free on-site comprehensive Warranty after successful delivery.
14. After sales service must be provided by the supplier, during warranty period of the Consumable.
15. Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. All items are to be delivered within four weeks from the date of placement of order. In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub-distributor authorization by distributor will not be accepted at all.**
16. **PENALTY FOR FURNISHING OF FRAUDULENT/ MISLEADING DOCUMENTS:** If during the tender process or at any stage during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, forfeiture of Performance Bank Guarantee if enlisted as a supplier.
17. Before submitting the tender, the intending tenderers should thoroughly get acquainted themselves with the proposed supply by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.
18. **Only Manufacturers or authorized distributors are eligible for quoting.** The price is to be quoted in Indian Rupees including cost of insurance, packing, forwarding, freight charges, clearing charges and exclusive of all taxes which are to be quoted separately in the BOQ. Agency commission is not permissible.
19. Copy of agreement between the manufacturer and the Distributor should be submitted (where bid is submitted by distributor)
 - a) Application in the prescribed format, duly filled in & signed in, should be submitted
 - b) Authorization letter of signatory from Company should be submitted
20. **Company details –**
 - a) Certificate of country of origin
 - b) Registration with Registrar of Companies
 - c) Manufacturing License
 - d) Import License with validity (for importers)
 - e) Manufacturer's guarantee (in case of distributors, to be obtained from manufacturer)
21. Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be done.
22. After evaluation of technical bids, the financial bid of technically eligible/qualified bidders will be opened and finalized.
23. Before finalization of Finance Bid, samples are to be placed before the tender selection committee for verification & further process of Financial Bid.

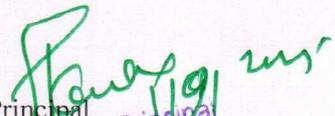


WITHDRAWAL / CANCELLATION:

The authority reserves the right to withdraw or add any item from the Tender at any stage. The selection of such item, if already made in favour of any the Tender shall be treated as cancelled. The authority reserves the right to reject or accept any Bidder or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of Tender or any revision after submission of Tender by the Bidder will not be allowed. The authority reserves the right to accept or reject any tender in part or in full, without assigning any reason.

- The Tender Selection Committee reserves the right to cancel or accept a part or whole of a tender without assigning any reason there off.

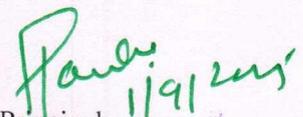
Enclose. ANNEXURE-I


Principal
M.J.N. Medical College & Hospital
Cooch Behar
Principal
M.J.N. Medical College & Hospital
Cooch Behar- 736101 (W.B.)
Date: 01/09/2025

Memo No: MJNMC/Prin/2094 /2025

Copy forwarded to for information & necessary action please -

1. The Director of Medical Education, West Bengal, Swasthya Bhawan, Kolkata - 700 091
2. The Sabhadhipati, Cooch-Behar Zilla Parishad, Cooch Behar
3. The District Magistrate, Cooch Behar
4. The MSVP, MJN Medical College & Hospital, Cooch Behar
5. The CMOH, Cooch Behar
6. The Sub-Divisional Officer, Cooch Behar (Sadar)
7. The Accounts Officer, MJN Medical College & Hospital, Cooch Behar
8. DIO, NIC, Cooch Behar for web posting
9. IT Cell, Swasthya Bhawan for web posting
10. Notice Board of this office
11. Office copy.


Principal
M.J.N. Medical College & Hospital
Cooch Behar
Principal
M.J.N. Medical College & Hospital
Cooch Behar- 736101 (W.B.)

SECTION XV: CHECKLIST FOR BIDDERS

Sl. No	Checklist	Yes/No	Page No.
1.	Tender Application Form		
2.	EMD document or documents in support of EMD exemption		
3.	Notice Inviting Tender		
4.	Copy of PAN Card		
5.	GST registration with copy of return		
6.	Income Tax Return, copies of (FY 2021-22,2022-23,2023-24)		
7.	Professional Tax Challan (current financial year)		
8.	Certificate of Incorporation / Partnership Deed (if applicable)		
9.	Trade License		
10..	Power of Attorney (if applicable)		
11.	Performance Statement and Credentials, duly notarized		
12.	Audited Balance Sheet & Profit/ Loss A/c for FY 2021-22,2022-23,2023-24		
13.	Name, address of banker, account number		
14.	Bank Solvency Certificate		
15.	Bidder's Undertaking as per GIB clause 12.4		
16.	Price Schedules/ Bill of Quantities (BOQ)		

N. B. It is the responsibility of bidder to go through the TE document to ensure furnishing of all required documents in addition to above, if any.

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ANNEXURE-I

Sl. No.	Name of the Department	Items	
1.	ANATOMY	Hand saw, preferably metal	
2.	ANATOMY	Dissecting instruments for cadaveric dissection	
3.	ANATOMY	Paraffin embedding bath	
4.	ANATOMY	HISTIOLOGY laboratory Table	
5.	ANATOMY	Koplin jar (Different Size)	
6.	ANATOMY	Glass jar with lid (200ml)	
7.	PHYSIOLOGY	Tuning fork time marker 100/sec	
8.	PHYSIOLOGY	Animal Weighing Machine	
9.	PHYSIOLOGY	Marey's Tambour	
10.	PHYSIOLOGY	Venous & Arterial Canula	
11.	PHYSIOLOGY	Smoking Outfit, with fume Cupboard	
12.	PHYSIOLOGY	Varnishing Outfit	
13.	PHYSIOLOGY	Surgical Instruments for Operative Procedure like Syringes, Pulleys etc.	
14.	PHYSIOLOGY	Anesthesia Box	
15.	PHYSIOLOGY	Demonstration eye piece	
16.	PHYSIOLOGY	Double demonstration eye piece	
17.	PHYSIOLOGY	Hemoglobin-meter Sahli's or Hellige (with spaces)	
18.	PHYSIOLOGY	Stethoscopes, demonstration with multiple ear pieces	
19.	PHYSIOLOGY	Douglas bag, complete	
20.	PHYSIOLOGY	Mosso's Ergograph	
21.	PHYSIOLOGY	Compass aesthesiometer	
22.	PHYSIOLOGY	Thermo-aesthesiometer	
23.	PHYSIOLOGY	Knee hammer	
24.	PHYSIOLOGY	Stethograph	
25.	PHYSIOLOGY	Ophthalmoscope	
26.	PHYSIOLOGY	Schematic eye	
27.	PHYSIOLOGY	Color perception lantern Edridge green	
28.	PHYSIOLOGY	Maddox rod	
29.	PHYSIOLOGY	Newtons color wheel	
30.	PHYSIOLOGY	Tuning fork to test hearing 32-10000 cps(sets-100, 256, 512 hz)	
31.	PHYSIOLOGY	Instrument trolley	
32.	PHYSIOLOGY	Stop watch	
33.	BIOCHEMISTRY	Fixed volume pipettes — 1ml,0.5ml,0.2ml,0.1ml and 0.02ml	
34.	PATHOLOGY	Troughs for staining	
35.	PATHOLOGY	Coplin jars	
36.	PATHOLOGY	Saws, Wire for cutting bones	
37.	PATHOLOGY	Liver Biopsy needle	
38.	PATHOLOGY	core biopsy needle	
39.	PATHOLOGY	Microscopics Slide Cabinet (Closed Pack Manner)	
40.	PATHOLOGY	Automatic timer	
41.	PATHOLOGY	Sternal puncture needle adult size	
42.	PATHOLOGY	Eternal puncture needle child size	
43.	PATHOLOGY	Stop watch reading at 1/5 second.	
44.	PATHOLOGY	Surgical instruments.	
45.	PATHOLOGY	Sp. Gravity Measure	
46.	PATHOLOGY	Tissue Cassettes, metal & Plastic	

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47.	PATHOLOGY	Leukart's L plate, brass	
48.	PATHOLOGY	Metal & Plastic moulds for embedding	
49.	PATHOLOGY	Microscopics Slide Cabinet (Horizontal Manner)	
50.	PATHOLOGY	Aluminum slide trays	
51.	PATHOLOGY	Haemacytometers with red and white pipettes	
52.	PATHOLOGY	Urinometers(Mercury based instruments to be replaced with other alternatives)	
53.	PATHOLOGY	Pipettes of various sizes with disposal tips.	
54.	PATHOLOGY	Haemoglobinometer	
55.	PATHOLOGY	Albuminometer	
56.	MICROBIOLOGY	Anaerobic apparatus (Gas pak)	
57.	MICROBIOLOGY	Dropping Bottles	
58.	MICROBIOLOGY	Dispenser Dropper 2ml	
59.	MICROBIOLOGY	Wash bottles 500ml	
60.	MICROBIOLOGY	Concavtty Glass Slide, 1 & 3 Cavity	
61.	MICROBIOLOGY	Koplin Jar	
62.	MICROBIOLOGY	Staining Troughs	
63.	MICROBIOLOGY	Sterilsation Indicator	
64.	MICROBIOLOGY	Regent Bottles With Stopper, 2000,1000,500,250,100cc	
65.	MICROBIOLOGY	Tissue Homogenizer with Pestle	
66.	MICROBIOLOGY	Micrometer eye pieces	
67.	MICROBIOLOGY	Micrometer stage	
68.	MICROBIOLOGY	Durham'sTube	
69.	MICROBIOLOGY	Glass Beads	
70.	MICROBIOLOGY	Autoclaving Basket	
71.	MICROBIOLOGY	Sterilizing pans	
72.	MICROBIOLOGY	Antibiotic Zone scale	
73.	MICROBIOLOGY	Petri Dish Carrier 10&6	
74.	MICROBIOLOGY	Hand Lens	
75.	MICROBIOLOGY	Macintosh Fides Jar	
76.	MICROBIOLOGY	Cryo Marker	
77.	MICROBIOLOGY	Calibrated weight	
78.	MICROBIOLOGY	Nichrome Inoculating Loop	
79.	MICROBIOLOGY	Nichrome Inoculating Wire Straight	
80.	MICROBIOLOGY	Tongue Depressor	
81.	MICROBIOLOGY	Nasal Speculum	
82.	MICROBIOLOGY	Micropipettes — Multi channel & Single channel	
83.	PHARMACOLOGY	Stop watch	
84.	PHARMACOLOGY	Pupillometer	
85.	PHARMACOLOGY	The ideal Respiration Pump (500cc. CAP)	
86.	PHARMACOLOGY	Automatic electric recording drums	
87.	PHARMACOLOGY	Mechanical Stromhur	
88.	PHARMACOLOGY	Canulas (different types)	
89.	PHARMACOLOGY	Cautery machine, electric Blendstone	
90.	PHARMACOLOGY	Smoking Burners Palmer A-291 and a-26S	
91.	PHARMACOLOGY	Tracheal Canula Metal Palmer E-76	
92.	PHARMACOLOGY	Condome Drop Recorder- Palmer B-75	
93.	PHARMACOLOGY	Prof.Inchleys Drop Recorder-Palmer B.78	
94.	PHARMACOLOGY	Dissection instruments and injection syringes	
95.	PHARMACOLOGY	Distillation apparatus	
96.	PHARMACOLOGY	Chemical Balance-ordinary Apothecars	

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97.	PHARMACOLOGY	Metabolic Caggess (Dieuretic Study)	
98.	PHARMACOLOGY	Dissection instrument set (Plethysmograph assoned 4 Pneumograph Palmer E 1 Piston Recorder Palmer C.511 Tambours mareys Palmer C.5 & C.114 Tetanus Set Palmer H2O 1 Stop Watches Jacquets 12 Oxygen Cylinders with Trolleys 20 cu.ft 4 Carbon-di-oxide cylinder 2 Operating lamps-Phillips 4 Animal trolley with 12 cages)	
99.	PHARMACOLOGY	Miscellaneous: (Electrodes, Ordinary and non polarisable, insulated wires, time markers, electric signals, Mercury manometer, perfusion apparatus, myograph lever, small pulle4's upright stands and chemicals etc. As required)	
100.	F.S.M	Stop Watch	
101.	F.S.M	Anthropometric set	
102.	F.S.M	Slide warming table	
103.	F.S.M	Spectroscopic lens with adjustable slit	
104.	F.S.M	L modes	
105.	F.S.M	Block holder	
106.	F.S.M	Weighing machine for dead bodies	
107.	F.S.M	Autopsy table	
108.	F.S.M	Weighing machine for organs	
109.	F.S.M	Balance, single pair for weighing foetus	
110.	F.S.M	Magnifying Glass	
111.	F.S.M	Tooth Extractor	
112.	F.S.M	Hand Set heat sealer	
113.	F.S.M	Stretcher for shifting dead bodies	
114.	F.S.M	Rectal Thermometer	
115.	COM. MED	Barometer (Mercury based instruments to be replaced with other alternative)	
116.	COM. MED	Filter, Pasteur chamberland, complete set	
117.	COM. MED	Filter, Berke fed	
118.	COM. MED	Hydrometres, spirit	
119.	COM. MED	Hydrometres, milk	
120.	COM. MED	Hydrometres, wet and dry bulb	
121.	COM. MED	Balance for weighing food stuff (capacity 2kg)	
122.	COM. MED	Salters Baby weighing machine	
123.	COM. MED	Harpender calipers (for skinfold thickness)	
124.	COM. MED	Height measuring stand	
125.	COM. MED	Chloroscope	
126.	COM. MED	Horrock's Apparatus	
127.	COM. MED	MUAC tapes	
128.	COM. MED	Haemoglobinometer	
129.	COM. MED	Kata Thermometer	
130.	COM. MED	Globe Thermometer	
131.	COM. MED	Anemometer	
132.	COM. MED	Sound level meter	
133.	COM. MED	Soil testing Kit	
134.	COM. MED	Vaccine Carrier	
135.	COM. MED	Craft water testing Kit	
136.	COM. MED	Sling Psychrometer	
137.	COM. MED	First Aid Kit	

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